

ASWA CLUB SUPPORT GRANTS - GUIDELINES FOR APPLICATION, ASSESSMENT CRITERIA AND ELIGIBILITY

We are excited to inform you about an exciting opportunity for clubs to apply for grants through the ASWA. The ASWA Grants program aims to support clubs in their endeavours by providing financial assistance.

Under the ASWA Grants program, clubs can apply for grants of up to \$4000 per annum. These grants are designed to help clubs fund various activities, initiatives, and projects that contribute to the growth and development of their organisation.

To apply for the ASWA Grants, please carefully review our website's updated guidelines and application process. The new guidelines will outline the eligibility criteria and the required documentation for your application. We encourage you to thoroughly read the guidelines to ensure your application meets all the requirements.

ASWA is committed to supporting our WA clubs, and we believe these grants will significantly impact your club's operations. Whether you need financial assistance for equipment upgrades, improvements, or organising special events, the ASWA Grants program is here to help.

We highly recommend that your club takes advantage of this opportunity by submitting a well-prepared application. Our team is eager to review your proposals and financially support deserving clubs.

If you have any questions or require further clarification, please do not hesitate to contact the ASWA Grants team at secretary@synchrowa.org.au. We are here to assist you throughout the application process.

We wish your club the best of luck in your application for the ASWA Grants. We look forward to receiving your proposals and contributing to the growth and success of your organisation.

ASSESSMENT CRITERIA (Website)

Assessment Criteria for Club Applications (Up to \$4,000pa) - Asset Acquisition and Skill Upgrading Focus

Strategic Alignment and Planning:

The application demonstrates how the project aligns with the organisation's strategic plan and/or community plan. It should outline how the project contributes to the development objectives and outcomes of the club.

- **Community Need:**

The application clearly identifies the specific needs of the club. It should provide evidence of how these needs have been determined.

- **Capacity and Capability Building:**

The application outlines the learning and development opportunities that will be provided to support the club. It should explain how these opportunities will benefit the club's members, enhancing their capacity and capabilities.

- **Project Plan and/or Budget:**

The project is supported by a detailed plan that outlines the proposed activities, timeline, and expected outcomes. The application demonstrates how the project will be promoted and evaluated to

ensure its success. Additionally, the project budget should be realistic, ensuring value for money and effective utilization of the funding.

Note: Each assessment criterion carries equal weight in the evaluation process. These criteria are specifically designed for club applications seeking funding amounts up to \$4,000pa, with a focus on asset acquisition and general skill upgrading within the club.

Funding Eligibility for Artistic Swimming WA Club Grants (Up to \$4,000)

The following expenses are eligible for funding:

- Learning and development opportunities for the Artistic Swimming club coaches and volunteers.
- Presenter fees associated with the delivery of learning and development opportunities.
- Consultant fees for specialized expertise required for the project.
- Advertising, publicity, promotion, marketing, printing, and publishing costs for club development initiatives.
- Purchase of merchandise or sporting equipment used specifically in training, such as competition costumes, water bottles, balls, pool noodles, cages for equipment storage, sound systems, underwater speakers.

Funding Exclusions for Artistic Swimming WA Club Grants (Up to \$4,000)

The following items are not eligible for funding:

- Administration of KidSport.
- Club membership fees.
- Existing, ongoing, or recurrent organizational costs, such as non-project-related salaries or pool hire.
- Projects undertaken outside of Western Australia.
- Projects that have already received funding from ASWA.
- Capital works, including the purchase of land or buildings, repairs, extensions, renovations, or maintenance.
- Trophies, prize money, or gifts.
- Hospitality functions, including catering, alcohol, or entertainment.
- Purchase of capital equipment, such as computers, photocopiers, or vehicles.
- Travel and accommodation costs.

Acquittal Requirements for Artistic Swimming WA Club Grants

Upon the completion of each project year, your Artistic Swimming club will be required to fulfil the following acquittal obligations:

- Submit an acquittal report demonstrating that the allocated funding has been utilised in accordance with the grant agreement. Additionally, develop and agree upon a key results scheduled for the upcoming project period.
- Upon the conclusion of the entire project, submit an acquittal report to verify that the funding has been appropriately utilised per the terms of the grant agreement.
- Please ensure your acquittal report is submitted within 30 days following the project completion date, as specified in the grant agreement.
- Please note that the entirety of the grant must be used, and the acquittal process must be completed by the end of the season in which the grant was designated for.

Conditions of Funding Agreements

For organisations holding an Australian Business Number (ABN) and registered for Goods and Services Tax (GST), the grant amount will be increased by 10% to account for GST. If your organisation possesses an ABN but is not registered for GST, no Goods and Services Tax will be paid.

ASWA Acknowledgement and Evaluation

Successful Artistic Swimming WA club grant recipients will be required to acknowledge ASWA within their activities.

Additionally, successful clubs must actively participate in any research and/or evaluations associated with this funding or the funded projects.